



SUPPLIER QUALITY MANAGEMENT SYSTEM SURVEY

General Information

Company Name			
Street Address		Phone	
City, State/Province		Website	
Zip/Postal Code, Country		Email	
Principal Products and/or Services			

Management and Primary Points of Contact

	Title	Name	Phone	Email
Operations				
Quality Assurance				
Engineering				
Sales				
Accounting				

Quality Management System (QMS) and business continuity

		Yes	No	N/A
1	Does your company agree to comply with the stipulations defined by the Russtech Supplier Quality Requirements (RSQR) manual? https://russtechengineering.com/resources/			
2	Does your company have a documented, implemented, and maintained QMS?			
3	Is your QMS certified to a standard by a registrar? a. If yes, list the standard(s), certificate number(s), and the certification expiration date(s) below. Provide a copy as an attachment to this survey or a link where they can be downloaded. b. If no, please provide a copy of your Quality Manual for review.			
4	Does your company agree to notify Russtech of any changes to the information provided on this form? (This form may be downloaded, revised, and returned to Russtech at any time. https://russtechengineering.com/resources/)			
5	Does your company agree to notify Russtech of any significant changes to your QMS including changes in top management or primary points of contact (Sales, Engineering, Quality, etc.)?			
6	Does your company accept "Right of Entry" by Russtech and/or its customers and regulatory agencies (e.g.: FAA, EASA, US DOD, etc.) to conduct audits and verify the quality of work, records, and/or materials your location(s)?			
7	Does your company agree to maintain all certifications and records of your products/materials/services for a period of no less than 20 years or until the end of life of the product whichever is longer (including mechanical, chemical, and physical analysis certificates)? a. If no, how long? b. Does your company agree to request transfer of records to Russtech before destruction/deletion?			
8	Does your company have a plan in place to prevent Fraud and Falsification?			
9	Does your company have a disaster and/or safety plan or procedure which accounts for the storage and recovery of drawings, electronic media, and tooling in the event of damage or loss?			
10	Does your company provide awareness of human trafficking and slavery to employees and management who have direct responsibility for supply chain management?			
11	Does your company comply with U.S. International Traffic in Arms Regulations (ITAR) by the Department of State (22 CFR 120-130), or U.S. Export Administration Regulations (EAR) by the Department of Commerce (15 CFR 730-744)?			
12	Does your company's calibration system comply with ANSI Z540-1/Z540.3, ISO10012, ISO17025, or equivalent?			



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Products and/or Services

		Yes	No	N/A
13	Does your company have any NADCAP/ITAR/DFARS accreditations for any special processes? a. If yes, list the standard(s), certificate number(s), and the certification expiration date(s) below.			
14	Does your company agree to use only special processes service providers listed on the Boeing D1-4426 approved processors listing, when required by contract/SOW/PO?			
15	Does your company agree to supply copies of mechanical, chemical, and/or physical property analysis certificates for raw materials and/or Safety Data Sheets (SDS, formerly MSDS) as required?			
16	Does your company agree to provide an original manufacturer's Certificate of Conformance for all product provided to Russtech?			
17	Distributors of COTS/Standard Parts only. Does your company agree to provide Original Equipment Manufacturer (OEM) Certificates of Conformance with shipments to Russtech?			
18	Does your company and your supply chain comply with RoHS, REACH, and/or ozone-depleting substance restrictions when applicable?			
19	Does your company have a process to ensure that products provided to Russtech are not Counterfeit Goods per AS5553 or AS6174? (Counterfeit Goods provided to Russtech are considered nonconforming.)			
20	Does your company comply with specialty metals acquisitions restrictions when applicable? (Ref DFARS 225-7003, DFARS 252.225-7008 and DFARS 252.225-7009.)			
21	Does your company and your sub-suppliers prohibit the manufacture, purchase, or sell products that contain one or more of the following (3TG) "Conflict Minerals" also known as Tantalum (Columbite- Tantalite), Tin (Cassiterite), Tungsten (Wolframite) and Gold from sources as described in HR 4173, Section 1502 of Dodd-Frank Wall Street Reform and Consumer Protection Act?			
22	Does your company agree to provide written notification to Russtech when a nonconformance is determined to exist, or is suspected to exist, on processes, products, and/or services already delivered to Russtech? (a.k.a. Notification of Escape)			
23	Is your company presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any US Federal agency as per FAR 52.209-5?			

Provide explanations for all "No" responses above. Clarity may be requested for "N/A" responses.
Requested exceptions to RSQR requirements. Include RSQR section number and reason.



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Certifications

Provide copies of all cited certifications or a link to where they can be downloaded.

	Standard/ Specification	Certification Number	Expiration Date
QMS Certification (e.g.: AS9100, AS9110, AS9120, ISO9001, ISO17025, AC7004, IATF16949)			
Additional Certifications/Registrations (e.g.: ISO14001, ISO27001, Nadcap, ITAR, DFARS)			
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Additional Certifications/Registrations			

Supplier Management Representative

I certify the information provided in this survey to be complete, true, and accurate at this time.			
Name		Title	
Signature		Date	

Return this QMS survey and any supporting documents to Purchasing at Russtech Engineering via email.

russtech@russtechengineering.com

Russtech Engineering Co., Inc.

4416 Russell Road, Suite A

Mukilteo, WA 98275

949-472-0880

<https://russtechengineering.com/>

=== BELOW SECTION FOR INTERNAL RUSSTECH ENGINEERING USE ONLY ===

SUPPLIER QUALITY SYSTEM EVALUATION AND APPROVAL

On-site audit required?		Yes	No
Supplier approved to include/remain on ASL?		Yes	No
Purchasing Management Review	Signature and Date		
Quality Management Review	Signature and Date		